



BANK DEBT LOAN ASSOCIATE

Dept: Accounting | Full-Time | Location: Dallas | Prior Experience: 1-2yrs

Canyon Partners, LLC is a leading global alternative asset manager with over 200 employees. Canyon manages over \$27 billion in assets across hedge funds, private equity-style vehicles, and real estate assets. Canyon specializes in value-oriented, event-driven, and distressed investments for endowments, foundations, pension funds, sovereign wealth funds, and other institutional investors. The firm was founded in 1990 and maintains offices in Dallas, Los Angeles, New York, London, Seoul, Shanghai, Tokyo, and Hong Kong. Canyon has been an SEC registered Investment Adviser since 1994.

Primary Responsibilities

- Review daily cash and position reconciliation for all of our bank loan positions; including our hedge fund and CLO products
- Process and review bank loan credit activity: paydowns, interest and fee payments etc. in our accounting system
- Work closely with our various fund administrators and trustees to resolve loan related breaks and ensure position and cash reconciliations are resolved on a monthly basis
- Process cash payments for bank loan trade settlements as well as the movement of cash for portfolio balancing purposes
- Work closely with the bank loan team manager and closer on any trade settlement issues
- Play a large role in our annual year end audit working heavily with our various outside audit teams
- Work with our analysts and legal counsel on the restructuring of loan positions; understanding the concept of the restructure and then applying by booking into accounting system
- Participate in different projects with various groups across the firm to help build a more functional bank loan group

Requirements

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| Education | <ul style="list-style-type: none">• Bachelor's degree |
| Preferred Experience | <ul style="list-style-type: none">• 2+ year of financial services experience in an operations or accounting role• Basic to intermediate proficiency with MS Excel• Experience with bank loans or another fixed income product• General knowledge and familiarity of financial markets and the hedge fund space |
| Skills & Qualifications | <ul style="list-style-type: none">• Strong work ethic• Team player mentality• Desire to learn and passionate about career• High CQ (curiosity quotient)• Critical thinker with strong analytical skill• Strong verbal and written communication skills• Strong organization and time management skills |

Please send resume cover letter to Angelic Eneh-Ortiz at aeortiz@canyonpartners.com