



Kayne Anderson Rudnick

## JOB DESCRIPTION

### **Municipal Analyst/Trader**

Kayne Anderson Rudnick Investment Management a Registered Investment Advisor based in Los Angeles, is currently searching for a Municipal Analyst/Trader.

The Municipal Analyst/Trader is primarily responsible for analysis of prospective municipal bond credits in trading situations as well as ongoing surveillance of credits held in portfolio, as well as contributing to discussions around asset allocation, portfolio construction and economic views.

#### **PRIMARY DUTIES AND RESPONSIBILITIES**

- Perform fundamental credit analysis on an initial and ongoing basis for investment grade municipal credits across the spectrum of municipal sectors for tax-exempt and taxable bond portfolios.
- Make security and sector positioning recommendations to the Municipal Team based on fundamental credit and relative value analysis
- Perform surveillance of existing holdings to determine if changes in security positioning are necessary
- Work on special projects as needed
- Provide support to marketing/compliance/operations as needed
- Monitor developments that affect the municipal market (legislation, rating agency views, court cases)

#### **QUALIFICATIONS:**

- Bachelor's Degree (Finance/Marketing)
- 5-7 years of work experience in the financial services industry, specifically, investment/asset management
- Strong writing and verbal communication skills
- Proficient in Microsoft Office Word, Excel, PowerPoint
- Pro-active approach to accuracy and attention to details.
- Analytical skills with the ability to dig in
- Ability to meet deadlines and respond to requests in a timely manner
- Teamwork – ability to collaborate in a professional and constructive manner.
- Excellent verbal and written communication skills.
- Strong interpersonal, organizational and quantitative skills.

#### **BENEFITS:**

- Competitive salary
- 401k plan
- Medical/Dental
- Paid Parking
- Potential for bonus participation

If you meet the qualifications and are interested in the position, please submit resume to [careers@kayne.com](mailto:careers@kayne.com).

A competitive compensation will be offered. Details will be discussed at the appropriate time with interested, qualified candidates.

For additional general information on Kayne Anderson Rudnick, please access the firm's web site at [www.kayne.com](http://www.kayne.com).