Client Portfolio Manager

Position Description

The Client Portfolio Manager is a part of the Investment Team at Post and works closely with the Client Services/Marketing as well as Compliance and Operations teams. The Client Portfolio Manager serves as an expert in Post's products, and in support of Post's marketing efforts, operates as a key point of contact between the Investment Team and other parts of the organization. The Client Portfolio Manager will be responsible for developing and maintaining marketing, servicing and education material as well as monthly/quarterly investor reports, white papers and other material for publication.

Key Responsibilities

Key responsibilities include:

1) Operating as a subject matter expert on Post's various products (and fixed income markets more broadly)
2) Communicating investment strategies to clients and prospects
3) Assisting the Portfolio Management team in the management of day-to-day investor queries and the monitoring of monthly/quarterly/annual returns relative to benchmarks
4) Understanding key drivers of performance for all Post strategies/indices and preparing commentary and performance attribution
5) Participating in the implementation of business and product development initiatives
6) Researching competitor offerings and understanding how Post products compare
7) Responding in a timely manner to client and prospect requests
8) Maintaining an understanding of the macroeconomic environment and corresponding impact to asset returns and Post strategies
9) Assisting in the development of marketing materials
10) Ensuring that monthly and quarterly reports are accurate
11) Communicating effectively with internal parties regarding account issues or changes, client changes and/or client related issues

Requirements

- Bachelor's degree required (emphasis in finance, economics or accounting preferred but not required). MBA or CFA preferred
- 5-plus years of work experience in asset management or sell-side industry, ideally in fixed income/credit. Some experience as an investment professional is optimal.
- Ability to analyze returns and risk factors for fixed income portfolios
- Robust understanding of macroeconomics and fixed income fundamentals
- Strong verbal and written communication skills are essential
- Strong proficiency in Excel, PowerPoint, Bloomberg and a risk management system (preferably Aladdin).
- Ability to operate effectively with a very high level of autonomy and self-direction is a must.
- Strong organizational, facilitation and collaboration skills.
- Strong attention to detail, willingness to learn and show intellectual curiosity.
- Ideal candidate will have an entrepreneurial drive

Success in this position requires the ability to work collaboratively with different groups at the firm (Investment Team, Client Services, Compliance and Operations) and the ability to manage multiple tasks while meeting time-sensitive deadlines.

This position is in Los Angeles.

Post Advisory Group

About Post Advisory

Post Advisory Group is a leading multi-strategy, value-oriented asset manager specializing in global high yield and senior loans. Post currently manages over $17 billion of assets on behalf of institutional investors around the world as well as high net worth individuals. The foundation of Post's successful long-term track record is our commitment to investment research excellence. Our investment process focuses on rigorous bottom-up fundamental credit research and analysis, with an emphasis on investments with strong downside protection in high quality businesses. In addition, we augment our research process with a top-down macro and technical overlay to enhance risk management and tactically position our portfolios for strong relative and absolute performance through macroeconomic and market cycles.

How to Apply

Please submit your resume and cover letter for review to Branna Rose, Senior Manager of Human Resources: brose@postadvisory.com