

Job Title: Operations Manager
Department: Ares Commercial Finance
Location: Tarrytown, Atlanta, or LA
Status: Regular



CONTACT:
Kristine Bohrer
Email: Kbohrer@aresmgmt.com
Phone: 424 – 285-2596

JOB DESCRIPTION

SUMMARY

Ares is currently seeking a candidate for the position of Operations Manager to join our Ares Commercial Finance (“ACF”) Group in our Tarrytown, Atlanta, or Los Angeles office.

The Ares Management Corporation (“Ares”) Commercial Finance platform (“ACF”) provides asset-based and cash flow loans to small and middle-market companies, as well as asset-backed facilities to specialty finance companies. Leveraging the breadth and expertise of the Ares Platform, we work with borrowers to deliver creative, flexible and comprehensive financing solutions.

Our asset-based lines of credit may be structured as working capital financing, special accommodation financing, turnaround financing, debtor-in-possession financing, acquisition financing and specialty lender financing.

ACF is headquartered in New York, with offices in Atlanta, Chicago, Los Angeles, Manhattan, and Tarrytown. ACF has investment professionals and support staff dedicated to these products. The senior investment professionals of ACF have on average more than 30 years of experience in commercial finance and asset-based lending.

The following highlights ACF’s Direct Lending strategy:

- Leverage the power of the Ares and Direct Lending platforms
- Multi-asset class “one-stop” solutions to meet clients’ needs
- Ability to rotate between asset classes with superior relative value
- Drive proprietary investment opportunities by pursuing multiple origination channels across various regions within the United States
- Active management of risk through structuring and asset coverage
- Agent transactions with careful monitoring of liquidity and performance
- Small deal teams with single point of contact
- Transparent and streamlined approval process with certainty of closing

The Operations Manager will be responsible for the overall management, direction and development of employees and daily operations production of the Loan Administration team (currently 4 individuals) and the Collateral Analyst team (currently 10 individuals).

REPORTING RELATIONSHIPS

Reports to: Co-Chief Risk Officer, Commercial Finance Operations

Supervises:

Loan Administrations Team (4 individuals)

Collateral Analyst team (10 individuals)

Job Title: Operations Manager
Department: Ares Commercial Finance
Location: Tarrytown, Atlanta, or LA
Status: Regular



CONTACT:
Kristine Bohrer
Email: Kbohrer@aresmgmt.com
Phone: 424 – 285-2596

PRIMARY FUNCTIONS AND ESSENTIAL RESPONSIBILITIES

- Implements operating objectives, goals and strategies. Conceives and implements new methods for providing more economic and efficient services according to ACF related policies and procedures.
- Ensures compliance with ACF loan management policies and procedures in all functional areas.
- Maintains liaison with all appropriate credit, treasury and accounting areas to ensure that service functions are meeting operational needs.
- Review and monitor daily all financial/loan related data.
- Operates in a team-centric environment with ability to build effective teams and demonstrate managerial courage while managing and measuring work effectively.
- Ensures all daily, monthly and periodic reporting requirements are processed in an accurate and timely manner.
- Plan, assign and review daily workload with staff.
- Respond to client requests in a timely manner whether via email or phone.
- Perform annual performance reviews for respective staff and promote career growth accordingly.
- Participate in strategic planning for yearly budget requirements.
- Handle special projects as needed.
- Attend weekly management Investment Committee meetings providing status updates regarding operational activities for group.
- Work with Human Resources on all employee concerns.
- Prepares special reports as needed.
- Performs other duties as assigned.

QUALIFICATIONS

Education:

Bachelor's degree from a four-year college or university required, preferably in Accounting/Finance or Business.

Experience Required:

- 7+ years of experience in applicable field of expertise; 5+ years in a supervisory or management role within an Operations department at a financial services, investment banking, commercial services, or equivalent combination of education and experience
- Deep knowledge of specific services or products that fall within the scope of responsibility
- Understanding of best-in-class approaches/solutions within area of expertise
- Previous experience leading projects of significant scope and impact

General Requirements:

- Advanced knowledge of commercial financial products and services
- Advanced knowledge of commercial finance and/or investment banking
- Advanced knowledge of financial analysis, basic accounting principles
- Skill in conflict resolution
- Ability to implement and monitor strategic objectives as well as daily tactical objectives
- Ability to supervise and lead a team

Job Title: Operations Manager
Department: Ares Commercial Finance
Location: Tarrytown, Atlanta, or LA
Status: Regular



CONTACT:
Kristine Bohrer
Email: Kbohrer@aresmgmt.com
Phone: 424 – 285-2596

- Ability to train new employees on appropriate operational methods
- Ability to spot errors and locate out of balance conditions in records, forms and reports
- Ability to objectively evaluate information/data gathered
- Ability to keep accurate records
- Ability to utilize software packages including financial/accounting software, MS Office, and Stucky
- Ability to multi-task in an organized fashion and prioritize tasks accordingly
- Ability to meet deadlines
- Ability to travel as business needs require
- Ability to work in an organized manner
- Ability to handle stressful situations
- Ability to maintain confidentiality
- Ability to communicate effectively verbally and in writing
- Ability to establish and maintain effective working relationships with employees, clients and outside contacts

COMPANY DESCRIPTION

Ares Management Corporation (“Ares” or the “Firm”) is a publicly traded, leading global alternative asset manager with approximately \$144 billion of assets under management (“AUM”) and over 1,200 employees. We seek to deliver attractive performance to our investor base across our investment groups and strategies, including credit, private equity and real estate. The firm is headquartered in Los Angeles with offices across the United States, Europe, Asia and Australia. Our common stock is traded on the New York Stock Exchange under the ticker symbol “ARES”.

Ares Management LLC (together with its related operating and administrative subsidiaries, “Ares Management”) is an Equal Employment Opportunity employer and considers all applicants for employment without regard to race, color, religion, ethnicity, creed, sex, age, national origin, alienage or citizenship status, disability, medical condition, pregnancy, marital status, partnership status, sexual orientation, status regarding public assistance, military or veteran status, domestic violence victim status, gender identity and expression, transgender status, genetic information, status as unemployed, political affiliation or any other characteristic protected by federal, state or local law.

Ares Management will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of the Fair Chance Initiative for Hiring Ordinance.