



PAYDEN & RYGEL JOB OPPORTUNITY

COMPANY OVERVIEW

Payden & Rygel is one of the largest independently owned global investment management firms. We offer a full array of investment strategies and products, including fixed income, equity, and balanced portfolios as well as open-end mutual funds and offshore funds, to a varied client base around the world. While we have grown and expanded considerably since our inception in 1983, we remain committed to our mission of providing customized investment management solutions that focus on each client's specific needs and objectives.

JOB TITLE

Client Portfolio Analyst

JOB DESCRIPTION

The Client Portfolio Management Team works closely with the Strategy Team in the management of the client portfolios. The role of the Client Portfolio Analyst for balanced portfolios includes: 1) assisting the Portfolio Management group in monitoring/rebalancing balanced portfolios daily for adherence to guidelines, client objectives, and product strategy; 2) performing performance attribution analysis; 3) providing strategic asset allocation ideas and relative value assessments for the investment decision making process; and 4) servicing and strengthening existing client relationships and assist in developing new ones.

JOB RESPONSIBILITIES

- Structure and execute individual and block trade programs for client portfolios.
- Develop an understanding of capital markets and P&R's investment strategies.
- Manage clients' day-to-day needs, including requests for information.
- Proactively communicate, where appropriate, with clients regarding markets and P&R's investment opportunities.
- Communicate effectively with internal and external parties regarding account-related issues including, but not limited to, cash flow information, client concerns and issues, and strategies employed.
- Ensure that monthly and quarterly reports are completed and disseminated to clients on a timely basis.
- Maintain up-to-date records and documentation on all accounts.
- Assist Portfolio Management group in developing marketing materials and ideas.

QUALIFICATIONS

- Ideal candidates will have 2-5 years of relevant experience in the financial services industry.
- Have a Series 7 license or willing to pursue it.
- Progression towards or having a graduate degree or CFA is a plus.
- Have a natural sense of curiosity and willingness to learn about the markets and our strategies.
- Be highly organized and forward thinking when assessing current processes and how to improve them.
- Ability to collaborate with team members and other colleagues.
- Be a team player, willing to "get the job done".
- Have strong Excel skills.



PAYDEN & RYGEL JOB OPPORTUNITY

- Have strong communication skills, both spoken and written.

EDUCATION

- Bachelor's degree required.

HOW TO APPLY

Please send resume to: Careers@payden.com

Reference: CPALA0923BAK

Subject: (Your Name, Position Title, and Reference)

The base salary range for this position is \$90,000 to \$120,000. However, base pay will be determined on an individualized basis considering various factors, including location, qualifications, skills, and experience.

The total compensation package includes salary, discretionary bonus, and 401k/profit-sharing based on level of experience and skills brought to bear as well as full range of benefits including medical, dental, vision, and life insurance.

Our employees work together in our downtown Los Angeles office, benefiting from our collaborative, team-oriented culture that has been the foundation of our success. We have always been a firm that has awarded flexibility to our employees.

EQUAL EMPLOYMENT OPPORTUNITY

Payden & Rygel is an equal opportunity employer, which means we comply with all federal, state, and local laws that prohibit discrimination when making all decisions about employment. Payden does not make employment decisions on the basis of race, color, ethnicity, national origin, ancestry, citizenship, religion, creed, sex, sexual orientation, gender identity, gender expression, age, past or present physical or mental disability, HIV status, medical condition as defined by state law (genetic characteristics or cancer), pregnancy, childbirth and related medical conditions, veteran status, military service, marital status, familial status, genetic information, domestic violence victim status or any other classification protected by applicable federal, state and local laws and ordinances.