



# PAYDEN & RYGEL JOB OPPORTUNITY

AUGUST 2023

## COMPANY OVERVIEW

Payden & Rygel is one of the largest independently owned global investment management firms. We offer a full array of investment strategies and products, including fixed income, equity, and balanced portfolios as well as U.S. and offshore commingled funds, to a varied client base worldwide. While we have grown and expanded considerably since our inception in 1983, we remain committed to providing customized investment management solutions that focus on each client's specific needs and objectives.

## JOB TITLE

**Client Portfolio Analyst**

## JOB DESCRIPTION

The Client Portfolio Management Team works closely with the Strategy Team to manage client portfolios. The role of the Client Portfolio Analyst is to ensure that we understand exactly what our clients' current and future expectations are in terms of performance objectives, risk tolerance, and investment style, to communicate these expectations to the relevant strategy group, and to ensure that each mandate being delivered is entirely consistent with client objectives.

Delivering excellence in servicing while strengthening existing and developing new client relationships are critical functions of this role.

## JOB RESPONSIBILITIES

- Serve as a member of the Portfolio Management group, collaborating with team members in monitoring portfolios daily for adherence to guidelines, client objectives, and product strategy.
- Engage in client portfolio reviews and discussions and collaborate with various Payden teams to assist in the creation of thoughtful and topical content.
- Lead the fulfillment of data queries and periodic and ad hoc client reporting requests, with a focus on delivering automated solutions to fulfill such requests.
- Communicate effectively with internal parties regarding client account-related issues including, but not limited to, cash flow information, client concerns and issues, and strategies employed.

## QUALIFICATIONS

- 5-10 years of work experience in financial services, preferably at an investment management firm.
- Knowledge of the institutional investment management industry and public fixed income markets a plus.
- Ability to partner with and consult clients and prospects on appropriate strategies to meet their unique return objectives and risk tolerances.
- Strong written and verbal communication skills.
- Positive teammate, organized, holding oneself to the highest of standards with attention to detail paramount.



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## EDUCATION

Bachelor's degree required. CFA is strongly preferred. A graduate degree is a plus.

## HOW TO APPLY

**Please send your resume to:** [Careers@Payden.com](mailto:Careers@Payden.com)

**Subject:** (Your Name and Position Title)

Our employees work together in our downtown Los Angeles office, benefiting from our collaborative, team-oriented culture that has been the foundation of our success. We have always been a firm that has awarded flexibility to our employees.

We offer competitive compensation comprised of salary, discretionary bonus, and 401k/profit-sharing based on the level of experience and skills brought to bear, as well as a full range of benefits, including medical, dental, vision, and life insurance.

## EQUAL EMPLOYMENT OPPORTUNITY

Payden & Rygel is an equal opportunity employer. Payden & Rygel maintains policies and practices which prohibit discrimination against qualified employees or applicants based on race, color, religion, ancestry, national origin, sex, age, marital status, sexual orientation, physical or mental disability, or any other characteristic to the extent protected by law. This nondiscrimination policy applies to all employment practices, including hiring, compensation, benefits, promotion, training, and termination.

## EXPECTED SALARY RANGE

\$100,000 - \$175,000